

# PARISH WEDDING GUIDELINES

Celebrating the Sacrament of Holy Matrimony at

**Saint Paul the Apostle Catholic Parish**



Prepara Para celebrar el Sacramento del Santo Matrimonio en La  
Parroquia Católica Romana de San Pablo del Apostol



*Letter from the Pastor of St. Paul the Apostle Roman Catholic Church*

**Dear Engaged Couple & Intent Couple to Marriage**

**We, the community of St. Paul, are happy that you have chosen our parish in which to celebrate your love for each other in the Sacrament of Marriage or are seeking convalidation from God and the Church of your marital union.**

**Marriage is a sacred commitment and when celebrated in the church, the relationship between man and woman becomes a sacrament. Each of you is called to make Christ present to the other in an enduring relationship that helps both of you grow closer to the Lord. You are called to be a sign to God's people of Christ's unconditional love for his people. The Church defines in its writing as such:**

*"It is a sacrament of lifelong dedication and sacred commitment, raised to that dignity by Jesus, the Lord, to mirror and clearly reflect his own unbreakable union with his Church. Through this sacrament Jesus helps spouses to see how they assist one another in attaining holiness within their married life." [Dogmatic Constitution on the Church, Vatican II, article II]*

**In order that your experience in the liturgical celebration may be a sacred and dignified ceremony, you are urged to make a thorough spiritual and practical preparation. This booklet is prepared as a source of information regarding to Church customs, expectations of social norms and the guidelines of our parish church that pertain to the celebration of marriage. Please be sure to read this packet carefully and seek clarification from us, if needed.**

**May God bless you as you prepare to celebrate your lives together as husband and wife in Christ.**

**Cordially yours in Christ,**

*Fr. Thu Nguyen*

Reverend Thu Nguyen

## **Congratulations** on your engagement and for those who have been civilly married and wish to con-validate your marriage by receiving the **Sacrament of Matrimony!**

Planning your wedding can be one of the most exciting times of your life. We are happy that you have chosen St. Paul's Parish to be part of your special day. We want to help you plan a wedding ceremony that is spiritual and sacramental in accordance with the Catholic belief that marriage is a lifelong commitment and that it is a sacrament when it occurs between two baptized Christians or other case.

Since planning a wedding can also be one of the most stressful times of your life, we have prepared this booklet to help guide you through the process. By answering common questions about getting married at our parish, this booklet sets forth guidelines that we trust you will follow.

### **Sacrament of Matrimony's Team**

**Reverend Thu Nguyen**, *Pastor*

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**Mrs. Patricia McKeever**, *Secretary & Document Organizer* [secretary@stpaulfw.org](mailto:secretary@stpaulfw.org)

**Mr. Rogelio Rios**, *Spanish Music Coordinator*

**Mrs. Claudia Gonzalez**, *Parish Flower Decorator*

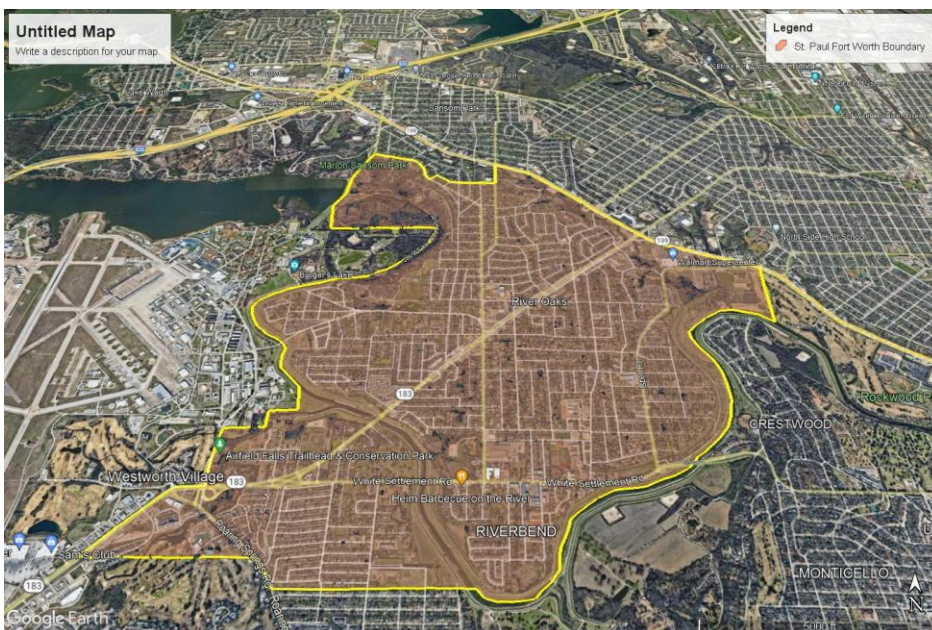
**Mrs. Jane Sandoval**, *Wedding Coordinator*

## SECTION I – PRELIMINARY PLANNING

**Parish Registration** – The exchange of wedding vows in the Catholic Church (Holy Matrimony) is a sacrament when it occurs between two baptized Christians. All sacraments, including marriage, are celebrated in the presence of a faith community. It is the celebration of the Church. Registration as a member of our faith community signifies your commitment to practicing the Catholic faith which includes regular attendance at Sunday celebrations of the Eucharist, receiving the Sacrament of Reconciliation on a regular basis, and living other basics of the Catholic faith. For these reasons the following criteria will help you to determine if St. Paul Catholic Church is the right place for your celebration based on canonical law. You have the right to celebrate at St. Paul Catholic Church if your situation meets the following criteria:

1. **Domicile**: If one of you is registered with St. Paul and reside within the boundary of St. Paul Catholic Church (*please see the map below with zip codes to determine your eligibility*);
2. **Quasi-domicile**: If you are living away from St. Paul boundary but are still registered under your parents who are living and registered with St. Paul;
3. **Another Parish in the Diocese of Fort Worth**: If you reside within the Diocese of Fort Worth but are registered or domiciled in another parish (*you will need an approval letter from your pastor to celebrate at St. Paul*);
4. **Another Diocese**: If you are not living in the Diocese of Fort Worth, we may not able to prepare your sacrament of Matrimony here because we do not have canonical jurisdiction; however, you can prepare where you are domiciled and request the celebration to be at St. Paul the Apostle.

Please review St. Paul boundary map before you come to the **Preliminary Marriage Preparation meeting**. (see the boundary map below).



**Preliminary Documents & Type of Celebrations** – When the couple comes to the Preliminary Marriage Preparation meeting please have the following documents to determine the type of celebrations of your marriage:

- **Pre-Marital Situation**: Couple who has just been engaged and are not living together need to provide their *(1) Current Baptismal Certificates* (issued 6 months before wedding date) *Catholic & Baptized Christian*; *(2) Copies of other sacraments* [First Communion and Confirmation] **for Catholic only**.
- **Living Together Without Civil Marriage**: Couple who are living together but have not married civilly need to provide their *(1) Current Baptismal Certificates* (issued 6 months before wedding date) *Catholic & Baptized Christian*; *(2) Copies of other sacraments* [First Communion and Confirmation] **for Catholic only**.
- **Civily Married**: Couple who has married civilly need to provide their *(1) Current Baptismal Certificates* (issued within 6 months before wedding date) *Catholic & Baptized Christian*; *(2) Copies of other sacraments* [First Communion and Confirmation] **for Catholic only**; *(3) Copies of Civil Marriage License*.
- **Previous Civil Marriage**: Couple who has previously married civilly prior to this marriage need to provide their *(1) Current Baptismal Certificates* (issued 6 months before wedding date) *Catholic & Baptized Christian*; *(2) Copies of other sacraments* [First Communion and Confirmation] **for Catholic only**; *(3) Copies of previous Civil Marriage License and Divorce Decree*; *(4) copies of present Civil Marriage License*.
- **Previous Church Marriage**: Couple who has previously been married within the Catholic Church or Other Church must consult with our advocate about the process of annulment.
- **If you are baptized Catholic and have not received either First Communion or Confirmation, you need to enroll for completing the Sacraments of Initiation (Communion and Confirmation) before the celebration. According to canon law 1065 #1 states that Catholics who have not yet received the sacrament of confirmation are to receive it before they are admitted to marriage.**

### **Types of Celebration:**

- **Regular Engaged Marriage**: Couples who are newly engaged and wish to celebrate Marriage and are not currently living together.
- **Living Together Without Civil Marriage**: Couple who are living together and wish to validate their marriage in the Church.
- **Living Together With Civil Marriage**: Couple who are married civilly and wish to validate their marriage in the Church. If both are Catholics please consult with the Pastor for full understanding of validation or sanation.
- **Marriage in Another State or Country**: Couple who wish to prepare for celebration out of state or country. Please consult with the Pastor for more information.

**Days and Times for Weddings** – Wedding ceremonies may take place at St. Paul’s Parish on Saturday only. To accommodate our housekeeping and liturgy schedules, Saturday weddings may be held at 11:30 a.m. or 2 p.m. in the Main Sanctuary. Although weddings may be celebrated at St. Paul during Advent, we strongly suggest selecting an alternate time of year for this celebration due to the prayerful nature of Advent season; however, if approved for celebration during the Advent season, decorations **must** be respectful to the season of the Church. No alteration of the existing ornamentation in the Church is allowed; and, minimal decorations, or none at all, may be allowed. *Please consult Wedding Coordinator for the Floral Policy during Advent season.* **Weddings will not be scheduled during the season of Lent.**

**Steps in Sacramental Preparation** – The wedding preparation process is designed to help you assess your readiness for sacramental marriage. During this time, issues may arise that deserve more time and attention. It is better to address these issues during the preparation period when steps can be taken to resolve differences before the marriage commitment is made. Please refer to the following page for an overview of the process which can serve as a convenient checklist.

#### **9 - 12 MONTHS PRIOR TO YOUR WEDDING**

- Contact the Parochial Receptionist or come to the parish to receive a Parish Wedding Guidelines packet. Please read it and if it is still your desire to celebrate at our parish, you will need to meet with the secretary to reserve the date for your wedding. You may request and reserve your date for the celebration nine (9) months to one (1) year before your initial preparation meeting. **A deposit of \$100 is required to reserve your date on the Church calendar.**
- Initial meeting is usually held on the fourth Monday of designated months in the Parish Office Conference Room. Please request a schedule from our church receptionist. **Documents needed at the Initial Meeting are indicated on Page 5 under “Preliminary Documents and Types of Celebrations”.** The initial meeting will last approximately two hours. The preparatory documents which will be covered at the meeting are as follows:
  1. Complete Prenuptial Questionnaires,
  2. Explanation of the Diocesan Requirements of Pre-Cana and the Natural Family Planning,
  3. Explanation of the Agreement of Preparation, Sacramental Records, and Documents of Affidavit,
  4. The “Fully Engaged” program and its requirements will be reviewed.

#### **6 - 11 MONTHS PRIOR TO YOUR WEDDING**

- Enroll and complete the following marital requirements:
  1. Four sessions of Fully Engaged with Parochial Deacons. Please see the bulletin for the schedule.
  2. Enroll in Pre-Cana Marriage Preparation with the Diocese.

3. Enroll in Natural Family Planning with the Diocese.
4. Complete two Affidavit Forms for each person and turn in to the Parish Office.
5. Turn in or inquire about Sacramental Documents (Current Baptismal Record, Confirmation, and First Communion) if you have not turned in at the initial meeting.

### **6-9 MONTHS PRIOR TO YOUR WEDDING**

- Set up a meeting with the Wedding Coordinator
- Read the Book “Together for Life” and select the readings and other preferences in preparation for the meeting with Wedding Coordinator.
- Read and review the Liturgical Music guidelines
- Set up meeting with the Director of Liturgical Music
- Follow the list of accepted liturgical music for your selection
- Read and Review the following guidelines:
  - Floral
  - Photography and Videography
  - Liturgical logistic
- Sign the “Acknowledgement of Restrictions, Limitations and Responsibilities” (Page 30-31) and turn in to the Wedding Coordinator at initial meeting.

### **6 MONTHS PRIOR TO YOUR WEDDING**

- Make sure all required documents are turned into the office with the receptionist.
- Be sure to meet with the Music Coordinator and the Wedding Coordinator.

### **3 MONTHS PRIOR TO YOUR WEDDING**

- Apply for a marriage license and turn into the office immediately.
- All paper documents must be completed and turned into the office (if at this moment any documents are not complete and turn into the office, a late fee will be charged).

### **1 MONTH PRIOR TO YOUR WEDDING**

- Set up time for celebrating the Sacrament of Reconciliation with the Pastor. If the couple is not living together, you may celebrate Sacrament on Friday morning during the wedding week. If the couple is living together you may celebrate 45 minutes before the wedding time.

### **2 WEEKS BEFORE YOUR WEDDING**

- Confirm Rehearsal with the Wedding Coordinator
- Remind your wedding party participants that all person(s) involved of the procession & celebration of the wedding are required to attend the rehearsal. Rehearsal is mandatory. **No changes to the Wedding Sacrament will be made the day of the rehearsal nor the day of the celebration without approval of the pastor.**

## **SECTION II – PLANNING THE WEDDING CEREMONY**

**Guidelines** – Your wedding ceremony will be primarily planned by you with assistance from the Director of Liturgical Music for music selections and the Wedding Coordinator of how to celebrate in Church. Your information packet contains a booklet entitled “Together for Life,” which contains guidelines for planning a Catholic wedding ceremony that is liturgically appropriate. We strongly encourage you to follow the guidelines we have provided for you and to work closely with our Wedding Coordinator to minimize the possibility of any last minute changes deemed necessary by the priest due to lack of liturgical appropriateness. This will help everyone involved avoid disappointment and keep stress levels to a minimum.

**Deciding Whether to have Mass** – If you choose to celebrate Mass as part of your wedding ceremony, the order of liturgical rites would be as follows: Liturgy of the Word (scripture readings), Marriage Rite, Liturgy of the Eucharist (consecration and Communion). If you choose to plan a wedding ceremony outside of a Mass, the order of liturgical rites would be as follows: Liturgy of the Word (scripture readings), Marriage Rite, and Blessing.

It is appropriate and encouraged that a Mass be celebrated when both members of the engaged couple are Catholic, and the other type of ceremony be celebrated when one of the members is a baptized Christian of another denomination, or is a non-Christian, or is not baptized. The sacrament of Holy Matrimony is not lessened when Mass is not chosen. There are many reasons why you may or may not choose to celebrate your wedding with Mass. Your Wedding Coordinator can help you make that decision when you meet.

**The Catholic Wedding** – While allowing for certain personal preferences and choices, the wedding liturgy follows certain prescribed norms.

- The congregation actively participates in both spoken and sung parts of the liturgy.
- Readers, selected by you, should be person(s) who is a lector in the Catholic Church or a well-trained public speaker. **Your readers must be Catholic and have been read in the liturgical setting.** Lectors of the parish may be assigned if you cannot find anyone to fill this need.
- Servers are provided by the Church. You may request Catholic family members, if they are currently serving as an altar server at St. Paul or in another parish.
- Gift presenters may be family members or close friends and must be active Catholics.
- Eucharistic ministers may be family members, close friends, or provided by the Church, if needed; they must be trained Extraordinary Ministers of Holy Communion in good church standing.
- Musicians and cantors are available through the Church; there are no outside groups, bands, Cantors or mariachis allowed. Please consult with the Director of Liturgical Music.
- Music selections must be sacred or classical pieces performed live and must have approval from the Director of Liturgical Music. No recorded music will be allowed.

- Current liturgical Church decorations are not to be moved for a wedding celebration.

**Alcohol Policy** – At no time before the wedding ceremony is drinking allowed for the bride, groom or any member of the wedding party. The priest presiding at your wedding will refuse to allow the ceremony to occur if the bride, groom or any member of the wedding party has consumed or appears to be under the influence of alcohol or any controlled substance at that time. No alcoholic beverages are allowed or may be consumed on the church grounds.

## SESSION III: LITURGICAL DIRECTIVES

### Participants in Liturgical Processions

1. **People who may Participate in the Procession** –
  - a) Parents of the Bride and Groom, if entering with the Bride and Groom
  - b) Wedding Bridesmaids and Groomsmen
  - c) Ring bearers and Flower bearers
  - d) Godparents/Padrinos who are carrying the rings, arras, and lazo

Please note: If the parents of the Bride/Groom are not entering with the Bride/Groom, they may be escorted and seated 5 minutes prior to the Entrance Procession. Godparents carrying the Bible, Rosary or other items for blessing, should be seated in the church prior to the commencement of the Liturgical Procession. Wedding guests should be seated in the church 10 minutes prior to Liturgical Procession.
2. **Elements in the Procession** – There should be no elements to be carried by anyone during the procession. Elements of lazo, arras, rings, and other cultural elements are provided by designated people involving in the wedding celebration.
3. **Readiness of Rings, Arras, and Lazo** – Godparents/Padrinos designated to present the Rings, Arras, Lazo, etc. must be ready at the appropriate presentation time. All elements must be out of the box or container and ready to be given or placed on the couple. The bride and groom must inform and identify the person(s) designated to make ANY presentations to the Wedding Coordinator not later than their final organizational meeting. Any persons making presentations also required to attend the rehearsal.

### Liturgical Considerations

1. **Orientation in the Liturgy** – Rehearsal with the wedding party must be attended by all participants. If there is no wedding rehearsal held, or those participating choose not to attend, then only the parents and the couple will be involved in the liturgical procession. All others should take their designated places and remain standing for the entrance procession.
2. **Sign of Peace** – Sign of peace with the Bride and Groom is reserved for the parents of the Bride and Groom only. All others involved in the wedding (including bridesmaids, groomsmen, godparents, padrinos, and friends) should refrain from approaching the

couple to exchange the sign of peace.

3. **Photography during Ceremony and Eucharistic Liturgy** – During the celebration of the Wedding, photographer must be as discreet as possible and refrain from using flash photography. Movement in and around the church should be done without distracting from the liturgy.
4. **Photo with the Celebrant** – Immediately following the ceremony Recessional, the photo with the Celebrant will be taken at the rear of the church in the Narthex. Please advise your photographer to be ready.

**Pastoral & Liturgical Decision** – The pastor reserves the rights to restrict any other involvement that may affect the pastoral and liturgical decisions.

**Entrance procession** – The order of the entrance procession is set by the church, with few variations. Please consult with the Wedding Coordinator for your options and final determination. The groom may choose to seat his parents in which case he will remain with them until the priest enters. In the Catholic Church the bride's father does not give her away. She is giving herself in marriage to the man she loves and he is giving himself to her. Entrance procession must follow and observe in the Catholic liturgical procession.

**Choosing Scripture Readings** – Liturgy of the Word generally consists of a first reading from the Old Testament, a Psalm, a second reading from the New Testament, and a Gospel from the New Testament. There are several appropriate scripture selections you may choose from in the booklet "Together for Life" contained in your information packet. Usually the readings are proclaimed by a trained lector(s) of your choosing, and the psalm is sung by the cantor. The Gospel is read by the priest.

**Vows** – The exchange of wedding vows in the Catholic Church is a liturgical celebration and, therefore, certain formulas must be used according to the Church. Several beautiful ways of exchanging vows can be found in the "Together for Life" booklet in your information packet. You may exchange vows by memory or repeat after the priest.

**Rings** – One or two rings are blessed and given to each other as a sign of your love and fidelity. You may entrust the rings with the words either by memory or repeat after the priest.

**Intercessions** – Suggestions for prayers can be found in the "Together for Life" booklet in your information packet. If parents, grandparents, other family members or close friends of the bride or groom are deceased, it is appropriate to remember them in these prayers. You might also like to offer prayers for a blessed and happy marriage, for your families, the parish community, and any other needs that are important to you. Prayer of the faithful is read by a Catholic person. Consult

with Wedding Coordinator if you wish to add special intensions during the prayer.

**Presentation of the Bread and Wine** – If you choose to have a Mass, parents, members of the wedding party, family or friends may bring the bread and wine to the altar. Those presenting the gifts should be Catholic as they understand the significance and will be more comfortable with the action.

**Eucharistic Prayer** – If you choose to have a Mass, you and the congregation will remember Christ’s gift of Himself to us at the Last Supper and His sacrifice on the cross during this prayer. The celebrant will decide on the choice of the Eucharistic Prayer.

**Lord’s Prayer** – This prayer is recited and is inclusive of all faiths present for your ceremony and speaks to the active participation of the congregation. This prayer cannot be read or sung by an individual.

**Nuptial Blessing** – This is a special prayer for the couple which follows the Lord’s Prayer. You have several choices to select from which can be found in the “Together for Life” booklet.

**Sign of Peace** – The priest will ask the congregation to share a sign of Christ’s peace with one another. You may exchange a sign of affection with each other and your immediate family members only.

**Communion** – If you choose to have a Mass, those who are Catholic will receive communion at this time.

**Visiting the Blessed Virgin Mary** – Some couples choose to ask Mary and all the saints to pray for them in their commitment to each other. It can be a moment for offering flowers to the Virgin Mary.

**Final Blessing** – Before blessing the people at the conclusion of your ceremony, the priest blesses you both.

**Introduction and Recessional** – The priest will introduce you to your family and friends as a married couple for the first time. You will leave the church in the same order as you entered during the Entrance Procession: *Altar Servers, Priest, liturgical ministers, followed by the wedding party.*

**Choosing Music** – The Director of Liturgical Music will assist you in selecting appropriate music for your Marriage Sacrament Celebration. Please consult the “Music Guidelines” beginning on page 22 of this booklet. Additional information you should be aware of is:

1. The wedding marches written by *Wagner and Mendelssohn* are considered inappropriate because they originated in operas and were played either during bedroom scenes or in scenes which mocked the religious nature of marriage. Therefore, the Church does not consider them appropriate for a Catholic wedding.
2. A **cantor** is a person who leads the congregational singing, which includes the Responsorial Psalm, Gospel Acclamation and, if a Mass is chosen, the Eucharistic Acclamations. A listing of fees for this service is provided in your information packet.
3. The accompanist – organ or piano – plays prelude music before the ceremony, processional and recessional music, in addition to accompanying the cantor and congregation for additional needed hymns. A listing of fees for this service is provided in your information packet (see page 32).

**Preparing a Liturgy Guide (program)** – We do recommend that you have a liturgy guide or program booklet prepared to help your family and friends actively participate in your wedding ceremony. This service is not normally provided by our parish. It is your responsibility to have these printed. However, the Director of Liturgical Music is available to design the program for an additional fee. To assist you, an outline is provided in your information packet. We strongly advise you to have the Wedding Coordinator review it before taking it to the printer. You will want your program to be liturgically correct and to reflect what is occurring during your ceremony. You are responsible for picking up all programs at the end of the ceremony.

## **SECTION IV – AT THE WEDDING REHEARSAL AND CEREMONY**

**Respect for God’s House** – Please respect the church as the sacred place that it is. We ask everyone to behave in a manner appropriate to being in church. Please refrain from chewing gum, using profane or inappropriate language, letting children run around in the church, etc. To keep the church clean for your wedding and the services following your ceremony, food, drink and chewing gum are prohibited in the worship space. Food and non-alcoholic drink are not allowed in the Church at any time. Of course, smoking inside the church building is prohibited by City ordinance.

**The Wedding Rehearsal** – FIRST AND FOREMOST everyone needs to arrive before the appointed rehearsal time. We ask everyone involved to carefully listen to and follow the instructions of the Wedding Ministry team. Any questions or problems that arise will be answered/resolved before the rehearsal is completed. Each step of your wedding ceremony will be practiced at the wedding rehearsal. Rehearsals will typically last one hour. All those who have a part in your wedding ceremony should attend the rehearsal to become familiar with their roles. This includes lectors, all members of your wedding party (including flower girl(s) and ring bearer, if applicable), parents and grandparents (if they are included as part of the Procession). We ask everyone to arrive promptly. A smooth, well-ordered rehearsal makes for a less stressful wedding ceremony.

**Dressing Rooms** – The bride and her attendants will use the Bridal Room which has a restroom and a full-length mirror. However, we strongly recommend doing hair and makeup at home or at a salon. Our facility does not provide adequate space for these activities. The groom and groomsmen usually come attired and will use the Ministry Room to prepare. Please do not rearrange the room.

**Flowers and Decorations** – We ask couples to keep their flowers and decorations tasteful and simple to keep the focus on the sacrament. When planning for flowers and decorations, please keep in mind the nature of the liturgical season in which your wedding ceremony will be held. For instance, during the weeks after Christmas and Easter the church may already be decorated with Christmas trees and poinsettias or Easter lilies and you will not need to do much more. Please consult with the Wedding Coordinator and review the “Floral Guidelines” on page 19-20 for information pertaining to decorations within the church. Flower decorations need to use from the Church decorator.

For reasons of safety and maintenance we ask you to adhere to our policy regarding rice, birdseed, sparklers, poppers, flower petals and the use of aisle runners. These represent safety hazards or maintenance problems and cannot be used on church grounds.

**Candles** – No Unity Candle is permitted in the Catholic Matrimony’s celebration.

**Photography & Videotaping** - A Catholic wedding is a liturgical ceremony. Care must be taken to see that the Mass and marriage rite are not disrupted by the taking of pictures or video. Care must be taken to see that the focus of the congregation is on the altar and not on you. The parish Wedding Ministry team will explain to the photographers and videographers the restrictions within church when they arrive for your wedding ceremony. Please consult the “Photography and Videography Guidelines” on Page 21 of this booklet for guidelines that must be adhered to by your photographer/videographer.

## **SECTION V – DETERMINATION FOR THE PRELIMINARY MEETING**

Please review the following statements to determine if you are ready to schedule your preliminary meeting for Marriage Preparation:

- 1. I, or one of our parents, am living within the boundary of St. Paul. (see page 4 of the manual). If you still want to celebrate at St. Paul but reside outside of our parish or diocese, would you follow requirements as specified?**
- 2. Come to the office and reserve your intended wedding date with the secretary. It must be scheduled nine at least (9) months in advance to allow time for required preparation. Deposits are required to reserve date.**
- 3. Gather all paper work that you have based upon the information on page 5 of this manual. The required documents are needed at the preliminary meeting.**
- 4. Check the bulletin or call the office to make your reservation for the preliminary meeting.**
- 5. Expect the preliminary meeting to last up to 2 hours.**
- 6. Be sure to read this manual carefully so that you can make an informed decision with regard to celebrating your wedding at St. Paul. All requirements and information contained in this manual will not be altered.**

### **The Outline of the Preliminary Meeting:**

- Introduction of SPCC Wedding Team of Coordinators
  - Wedding Document Coordinator
  - Wedding Musical and Liturgical Coordinator
- Presentation of Documental Preparation
- Presentation of Liturgical and Musical Preparation
- Taking the Fully Engaged Questionnaire
- All Other Couples who are involved with Preparation of Sacraments of Initiation and with any other Sacramental Dispensations (First Communion, Confirmation, Lack of Forms, and or RCIA) must set up an appointment with the Pastor or designated coordinator after the Preliminary Meeting immediately.

## SECTION VI – SELECTIONS AND PLANNING WITH COORDINATORS

### Sacrament of Marriage – Sacramento del Matrimonio

Groom/Novio: \_\_\_\_\_ Bride/Novia: \_\_\_\_\_

Date & Time/Fecha & Horario: \_\_\_\_\_

#### Ministers - Ministerios

Eucharist Non-Eucharist English Español Bilingual

Celebrant/Celebrante: Pastor/Párroco Delegated Clergy: \_\_\_\_\_

Music/Música: Provided by St. Paul Music Ministry/Designa de la Parroquia Group/Coro: Leaders:

Consultant wedding will assist in making your selections of vocal and instruments: \_\_\_\_\_

Gift Bearers/Presentar las Ofrendas: \_\_\_\_\_

Altar Server/Monaguillo: \_\_\_\_\_

#### Readings & Hymns – Lecturas & Canciones

Old Testament/Testamento Antiguo: # of reading - \_\_\_\_\_ Reader: \_\_\_\_\_

New Testament/Testamento Nuevo: # of reading - \_\_\_\_\_ Reader: \_\_\_\_\_

Gospel/Evangelio: # of reading - \_\_\_\_\_

Prayer of the Faithful Reader - \_\_\_\_\_

Rite According to the Church with Custom Arras Lazo

Padrinos de Anillos: \_\_\_\_\_ Padrinos de Arras: \_\_\_\_\_

Padrinos de Lazo: \_\_\_\_\_

#### Liturgical Format – Procesión Litúrgica

##### • Entrance Procession – Procesión de la Entrada

1. Altar server with the cross – Monaguillo con la cruz
2. Presider of Celebration - Celebrante
3. \*Groom/Novio [accompany by parents - Si nunca casada antes, puede acompañar a los padres]
4. Groomsmen & Bridesmaid
5. Ring Bearer & Flower Girl
6. \*Bride/Novia [accompany by parents – Si nunca casada antes, puede acompañar a los padres]

##### • Recessional Procession – Procesión de la salida

1. Altar server with the cross – Monaguillo con la cruz
2. Presider of Celebration - Celebrante
3. Groom & Bride/Novio & Novia
4. Groomsmen and Bridesmaid

## **Order of the Eucharistic Celebration**

**NOTE: No non-liturgical element in the procession (such as banner “Here comes the bride”, etc.)**

### **Entrance Rite**

1. Pre-Procession of Grandparents and Parents (5 minutes before liturgical procession)
2. Liturgical Procession – Cross, Celebrant, Groom, Wedding Party, Bride
3. Introductory & Gloria
4. Collect Prayer (pages 11-13): #1 #2 #3 #4 #5 #6

### **Liturgy of the Word**

5. Old Testament Reading (pages 16-33): #1 #2 #3 #4 #5 #6 #7 #8 #9
6. Responsorial Psalm (pages 36-41): #1 #2 #3 #4 #5 #6 #7
7. New Testament Reading (pages 44-65): #1 #2 #3 #4 #5 #6 #7 #8 #9  
#10 #11 #12 #13 #14
8. Gospel Acclamation (page 68): #1 #2 #3 #4 #5 #6
9. Gospel (pages 70-85): #1 #2 #3 #4 #5 #6 #7 #8 #9 #10
10. Homily

### **Rite of Marriage**

11. Introduction and Question of Intent (pages 86-87): #1 #2
12. Consent & Marriage Vow (pages 88-89): #1 #2 #3 #4
13. Blessing and Exchange of Rings (89-90): #1 #2 #3
14. *Optional Devotions (Arras)*
15. Prayer of the Faithful (pages 91-92): #1 #2

### **Liturgy of the Eucharist**

16. Preparation and Presentation of the Gifts
17. Offertory Prayer
18. Eucharistic Prayer
19. The Our Father
20. *Optional Devotion (Lasso)*
21. Nuptial Blessing
22. The Communion
23. Prayer after Communion

### **Concluding Rite**

24. *Optional Blessing of Religious Items (Bible/Rosary)*
25. Introduction the New Family
26. Final Blessing and Dismissal
27. Recessional

## **Order of the Non-Eucharistic Celebration**

**NOTE: No non-liturgical element in the procession (such as banner “Here comes the bride”, etc.)**

### **Entrance Rite**

1. Pre-Procession of Grandparents and Parents (5 minutes before liturgical procession)
2. Liturgical Procession – Cross, Celebrant, Groom, Wedding Party, Bride
3. Introductory & Gloria
4. Collect Prayer (pages 11-13): #1 #2 #3 #4 #5 #6

### **Liturgy of the Word**

5. Old Testament Reading (pages 16-33): #1 #2 #3 #4 #5 #6 #7 #8 #9
6. Responsorial Psalm (pages 36-41): #1 #2 #3 #4 #5 #6 #7
7. New Testament Reading (pages 44-65): #1 #2 #3 #4 #5 #6 #7 #8 #9  
#10 #11 #12 #13 #14
8. Gospel Acclamation (page 68): #1 #2 #3 #4 #5 #6
9. Gospel (pages 70-85): #1 #2 #3 #4 #5 #6 #7 #8 #9 #10
10. Homily

### **Rite of Marriage**

11. Introduction and Question of Intent (pages 86-87): #1 #2
12. Consent & Marriage Vow (pages 88-89): #1 #2 #3 #4
13. Blessing and Exchange of Rings (89-90): #1 #2 #3
14. *Optional Devotions (Arras)*
15. Prayer of the Faithful (pages 91-92): #1 #2

### **Concluding Rite**

16. The Lord’s Prayer
17. *Optional Devotion (Lasso)*
18. Nuptial Blessing
19. *Optional Blessing of Religious Items (Bible/Rosary)*
20. Introduction the New Family
21. Final Blessing and Dismissal
22. Recessional

## SECTION VII: LOGISTIC OF THE CHURCH

### FLORAL GUIDELINES

*Floral arrangements through the Parish Decorator ONLY*

#### GENERAL GUIDELINES

- Nothing may be placed in the church until one (1) hour prior to your ceremony. Your florist must be informed of where you want your decorations placed. The church office staff is not responsible for receiving your flowers, loss or damage to your decorations or for their placement.
- Please pick up all decorations and return the area to its undecorated state within 30 minutes following the wedding. This is necessary to clear the space for other church services. You may decide to donate your floral arrangements to the church; please advise the Wedding Coordinator if this is your desire.
- We have no facilities available for your Florist to complete their work, therefore NO flower arranging, spraying, or painting is allowed. Please clean up any liquid spills immediately.
- The Florist is responsible for cleaning up anything dropped from the flowers. They must leave the church in the same manner in which they found it.
- Under No Circumstances is the altar, podium, baptismal font, candlesticks, tables, plants or musical instruments to be moved.

#### FLOWERS

- Living flowers only to be used on or around the altar. This will include but not be limited to: The ambo, lectern, baptismal font, and Tabernacle
- Flowers placed at any of the statues inside the church must be living; artificial/silk floral bouquets will not be allowed (Blessed Mother)
- Silk flowers may be used in the construction of the wedding party's bouquets, corsages, boutonnieres
- Silk flowers may also be used in the decoration of the pews; but must consult with the decorator of how to hang the flowers on the pew.
- If silk flowers are used they ought to be made of high quality material and constructed in such a way that it is difficult to distinguish between living and artificial
- ***Under no circumstances will artificial/silk flowers be allowed on/around the altar or in front of any religious statue inside the church***
- No flower petals (silk or fresh) may be tossed by flower girls.
- Suggested placement of flowers in Main Sanctuary – in front of altar candles; and/or in front of podium and Ambo (2); and/or on top of cabinet on either side of Tabernacle
- Any flower arrangements placed in front of altar candles should not exceed the height of the altar; flower arrangements placed in front of Podium/Ambo should not exceed the height of the Podium/Ambo (3'3")
- **Flower arrangements may NOT be placed ON the altar at any time**
- Watertight containers are to be used for flower arrangements: any liquid spills should be cleaned up immediately. It is recommended that plastic trays be placed under all floral arrangements to prevent damage to the floors or woodwork they may be placed upon.

- The Wedding Ministry will have final say with regard to placement of any floral arrangement. If you are concerned about whether or not your chosen flower arrangements will be allowed within the church, it is strongly suggested that you and your florist consult with the Lead Wedding Minister ***prior to*** your wedding day.

### **DECORATIONS**

- Nothing shall be pinned, taped, or wired to the altar or church furnishings, including the pews. Pew clips or ribbon hoops only may be used. **No tape, pins, wires or staples on wood.**
- Seasonal decorations, including banners or other liturgical items may not be moved for any reason.
- We do not allow the use of a wedding arch at St. Paul.
- The use of an aisle runner is not allowed due to the safety hazard it presents.

### **SEASONAL CONSIDERATIONS**

- The Seasons of Advent (the four Saturdays/Sundays before Christmas) are restricted with minimum of flowers. Bright and colorful flower arrangements are not appropriate during this season. We recommend that you choose greenery or live plants to give beauty to your wedding ceremony during this season. **All parish decorations which are part of a season must REMAIN in the church.**
- The Christmas season begins with Christmas Eve and continues through the Feast of the Baptism of the Lord. The Easter season begins with Easter Vigil and continues through the Feast of Pentecost—[the octave of Easter ends the evening of the second Sunday of Easter] **All parish decorations which are part of a season will REMAIN in the church.**

*If you have any questions or concerns, please have your florist contact Wedding Coordinator.*

## **PHOTOGRAPHY/VIDEOGRAPHY GUIDELINES**

*Please provide a copy of this information sheet to your chosen Photographer and/or Videographer*

The Wedding Ministry at St. Paul Catholic Church is fully aware that your wedding photographs and video will become cherished possessions and provide you with a lasting memory of this very special day. As this is a Sacrament and takes place inside a sacred place – our church – we have a few guidelines that must be adhered to by your photographer/videographer while guests of St. Paul the Apostol Catholic Church.

1. Wedding photographs, if being taken following the ceremony in the church, must conclude within 30 minutes after the completion of the ceremony. If the wedding starts late or runs over the allotted 1 hour timeframe, *for any reason*, the time allotted for photographs after the ceremony may be reduced.
2. If you would like to schedule photographs prior to the ceremony, please make certain to discuss with the Wedding Coordinator for scheduling purposes
3. It is strongly suggested that you prepare a list of group photographs you would like to have completed in the church after your ceremony for your photographer so that the process runs efficiently thereby allowing the pictures to be completed within the allocated time
4. If you would like to have a picture taken with your officiant (Priest and/or Deacon), please ensure that you have this photograph taken immediately at the end of the procession near the entrance door of the church so that they will be able to depart to tend to other church matters
5. Photographers and videographers are not allowed on or around the altar area or on the steps leading up to the altar ***AT ANY TIME***. This is non-negotiable and if this occurs they will be asked *during your ceremony* to cease immediately.
6. During the beginning till the end of the celebration of the mass, **flash photography is not allowed**. In addition, photographers and videographers are asked to refrain from entering the area in front of the pews at the base of the steps and be stationed without much movements or moving about in front of the church.
7. **No drone is allowed on the premises of the church inside and outside to take pictures.**
8. Group pictures can be posed on the steps leading up to the altar at the conclusion of the wedding
9. If wedding photographs are being taken and there is another event taking place in an alternate part of the church, the wedding party and their guests are expected to be respectful by remaining as quiet as possible
10. All picture taking must end at or before 1PM for 11:30AM Celebration and at or before 3:30PM for 2PM Celebration.

*If your Photographer/Videographer has questions or concerns, please have them contact Pam Rodrigues, Wedding Coordinator, (817)938-3190 or hockey puck63@gmail.com*

## SECTION VIII: LITURGICAL MUSIC

### MUSIC GUIDELINES

You will make a commitment during the wedding liturgy to love one another as God loves us. Your love for one another will be a reflection of God's love toward His people. Within the liturgy, you seek God's blessing and help in your married life while offering honor, praise, and thanksgiving to Him. The music selected should contribute to and foster the sacramental nature of this celebration. The music should reflect the reverence and dignity befitting the sacrament of marriage and the liturgy.

Music is not a separate entity that is "plugged" into various "spots". Rather, it is an integral part of the liturgy that performs a liturgical function. It should help unify, not hinder, the flow of the liturgy. Music should promote an atmosphere of prayer for those gathered to celebrate with you.

Vatican II Council called the people to full, active participation in celebrating the liturgy. Consequently, there are several sections of the liturgy in which the people are entitled to participate, whether the part is sung or recited. The friends and relatives you have invited are not merely spectators at an "event". They have come to share in your joy, to be involved, to witness, and to pray with you.

Therefore, the text of the songs you choose will be of major importance and deserve careful consideration. There are four general types of wedding music:

- A. Music composed as liturgical music
- B. Popular music, which speaks directly of the religious dimensions of love of the Christian concept of life.
- C. Popular music, which does not speak directly of this religious dimension, but implies it.
- D. Popular music, which refers only to the physical and emotional dimensions of love.

Types A and B may be used in the liturgy of your wedding ceremony. Type C may not be used within the liturgy itself, but may be used as prelude music. Please remember that prelude music is considered all selections played before the processional begins. The processional, or entrance of family and attendants, is the official start of your ceremony. Type D music is not acceptable for use in church at a wedding liturgy.

Your Director of Liturgical Music (DLM) must approve all music according to Church rules and/or policies. No CDs are allowed in the church or chapel. The following questions may serve as a guide to decision making about your wedding music:

1. Does the music you intend to use expand and deepen an appreciation of the depths of Christian marriage?
2. Is the music expressive of your Christian faith and that of the people celebrating with you?
3. Do the selections fit the part of the ceremony where they are used, or are they showcase pieces that ignore liturgical requirements?
4. Does the music reflect creativity and the wise choice of options, while avoiding selections that have become threadbare from overuse?
5. Does your choice of music encourage participation of your guests?

### **The Place of Music in the Catholic Wedding**

Music, when used in our church, is a servant-art: It serves the Word of God and the sacramental action. Its purpose is to glorify God and to transform His people. You have two options on how you will celebrate the sacrament of marriage. The music you will need to select will depend on which option you choose. The first option is to celebrate the sacrament during the Mass; the second option is to celebrate the sacrament outside of Mass.

#### **Music for a Marriage Ceremony during Nuptial Mass**

Prelude Music  
 Entrance Procession  
 Gloria  
 Responsorial Psalm  
 Gospel Acclamation  
 Presentation of Gifts  
 Acclamations:  
     Holy, Holy, Holy  
     Memorial Acclamation  
     Great Amen  
     Lamb of God  
 Communion Song  
 Meditation/Flowers for Mary  
 Recessional

#### **Music for a Marriage Ceremony Outside of Mass**

Prelude Music  
 Entrance Procession  
  
 Responsorial Psalm  
 Gospel Acclamation  
  
 Flowers for Mary  
 Recessional

**(CONSULT the Director of Liturgical Music FOR THE APPROVED LIST OF MUSIC)**

### **Additional Important Notes**

- The Bride and groom should not ask any music ministers directly to play or sing; these arrangements are made only through and by the Director of Liturgical Music.
- The musicians/soloists which are a part of the Music Ministry at St. Paul Catholic Church are **not** paid staff members and they set their individual or group fees. These fees are separate and not related to the fees which you pay for using the church. The Bride/Groom is responsible to ensure agreed upon fees are paid in full four weeks prior to your rehearsal (see page 32).
- SPCC does not allow Mariachi Bands.
- SPCC does not allow the use of outside Musicians, Soloists and/or Choirs (persons not part of the SPCC Music Ministry). This ensures that the music provided at your wedding will be liturgically correct and appropriate for the Sacrament.
- Any exception to the above policy will be at the discretion of the Director of Liturgical Music (DLM) and the Parish Priest.
- If approved, it is the responsibility of the B/G to provide the contact information for any outside requested Musicians, Soloists or Choirs so that the DLM can contact them and determine their ability to play or sing in our church
- Sheet music which is not within our music library and specifically requested by the B/G and will, therefore, need to be purchased will be billed to the B/G and need to be paid for prior to their Marriage Sacrament. B/G will be informed of the expected cost of purchasing requested music. Music will not be purchased until approval is acquired from the B/G for the expenditure. The B/G has the option of providing the music directly to the DLM.

***The DLM has final say as to whether a particular piece of music may or may not be used during the prelude or ceremony for the marriage sacrament; in addition, the DLM has final say as to whether the requested outside musicians, choirs or soloists will be allowed to provide the music for your marriage sacrament.***

## **St. Paul Catholic Wedding Ceremony Music**

*All music must be approved by Director of Liturgical Music  
Please consult with Director of Liturgical Music when selecting music.*

### **Prelude/Solos/Etc.**

When Love Is Found (O Waly Waly)	O, Perfect Love (Barnby)
The Gift of Love (Hopson)	In this Very Room (Harris)
You Raise Me Up (Loveland)	You Are Mine (Haas)
Wedding Song (Stookey)	
Instrumental medleys or various pieces TBD by musician(s)	

### **Seating of Parents/Grandparents**

Ave Maria (Schubert or Gounod)	Hail Mary, Gentle Woman (Landry)
On This Day, O Beautiful Mother (Lambillotte)	How Beautiful (Paris)
O, Perfect Love (Barnby)	The Gift of Love (Hopson)

### **Liturgical Procession (Consult Director of Liturgical Music)**

#### **Psalm Settings**

Selections from Together for Life – music is available for all selections.

#### **Gospel Acclamation(Alleluia)**

Celtic Alleluia	Mass of Light Alleluia
Mass of Creation Alleluia	Mass of Angels & Saints Alleluia

#### **Presentation of Gifts**

When Love Is Found (O Waly Waly)  
(Or any short communion song/hymn)

#### **Mass Setting**

Director of Liturgical Music will help to determine which Mass setting is most suitable and singable for those in attendance

#### **Communion**

One Bread, One Body (Foley)	Blessed Are They (Haugen)
Set Your Hearts on the Higher Gifts (Warner)	O, Perfect Love (Barnby)
Taste and See (Moore)	I Have Loved You (Joncas)
Make of Our Hands a Throne (Warner)	Panis Angelicus (Lambilotte)
My Song Will Be For You Forever (Haas)	Panis Angelicus (Franck)

#### **Meditation/Presentation to Mary**

Ave Maria (Schubert or Gounod)	A Blessing (Marchionda)
Panis Angelicus (Lambilotte)	Panis Angelicus (Franck)

#### **Recessional (suggested instrumentals)**

Trumpet Voluntary (Clarke)	Love Divine, All Loves Excelling (Wesley)
Ode to Joy (Beethoven)	Hornpipe from “Water Music” (Handel)

Suggested hymns, psalms, instrumentals and collections from USCCB

HYMNS		
<i>Title</i>	<i>Composer</i>	<i>Publisher</i>
A Blessing	James V. Marchionda	WLP
A Litany of Love	Tony Alonso	GIA
A New Commandment	Steven R. Janco	WLP
A New Commandment I Give to You	Psallite	LTP
A Nuptial Blessing/Una Bendicion Nupcial	Vicki Klima, Michael Joncas	GIA
Amar	Traditional	OCP
An Irish Blessing	Steven C. Warner	WLP
As a Bridegroom Rejoices	Psallite	LTP
Behold, the Bridegroom is Here	Psallite	LTP
Blest Are They	David Haas	GIA
Celebrating Years	Alan J. Hommerding	WLP
Center of My Life	Paul Inwood	OCP
Christians, Let Us Love One Another	Claudia Foltz, Armand Nigro	OCP
Come, My Way, My Truth, My Life	R.V. Williams, G. Herbert	Pub. Domain
Fill Us With Your Love, O Lord, Sacianos con Tu Amor	Psallite	LTP
For the Beauty of the Earth	Folliott S. Pierpoint	Pub. Domain
Gather Us Together	Laurence Rosania	OCP
Gathered in the Love of Christ	Marty Haugen	GIA
God is Love	Timothy Rees	HPC
God is Love	David Haas	GIA
God is Love	Michael Joncas	OCP
God is Love: A Wedding/Anniversary Processional	Alan J. Hommerding	WLP
God of Love, Embrace Your People	James J. Chepponis	GIA
God Who Created Hearts to Love	M.D. Ridge	OCP
God, in the Planning and Purpose Life	John Bell	Iona/GIA
God's Love Is Revealed to Us	Psallite	LTP
Hear Us Now, Our God and Father	Rowland Prichard, John Newton	Augsburg Fort.
How Happy Are Those who love with all their heart	Psallite	LTP
How Happy You Who Fear the Lord	American Folk Hymn	WLP
I Have Loved You	Michael Joncas	OCP
In Love We Choose to Live	Jeanne Cotter	GIA
In Perfect Charity	Randall DeBruyn	OCP
Joyful, Joyful We Adore You	Van Dyke/Beethoven	Pub. Domain
Let's Praise the Creator	Shirley Erena Murray	HPC
Like Olive Branches	Lucien Diess	WLP
Live on in My Love / Viven en Mi Amor	Psallite	LTP
Lives Brought Together	Dan Schutte	OCP
Lord, Your Love Has Drawn Us Near	Stephen Dean	OCP

Love Bears All Things/El Amor Soporta Todo	Psallite	LTP
Love Divine, All Love's Excelling	Rowland Prichard, Ch. Wesley	Pub. Domain
Love Has Brought Us Here Together	Mary Louise Bringle	GIA
Love Is the Sunlight	Borghild Jacobson	CPH
Love One Another	Feargal King	WLP
Love Which Never Ends	Ernest Sands	OCP
Make Us Your Own	Deanna Light, Paul A. Tate	WLP
May God Bless and Keep You	Christopher Walker	OCP
May God Bless You	George Van Grieken	OCP
May Love Be Ours	T. Dudley-Smith, Stephen Dean	HPC/OCP
May Love Be Ours	T. Dudley-Smith, Dan Schutte	OCP
May the Light of Christ	James Chepponis	GIA
Merciful and Tender, Faithful is the Lord	Psallite	LTP
No Greater Love	Michael Joncas	GIA
O Blest Are Those	Paul Inwood	OCP
O Perfect Love	Joseph Barnby, Dorothy Gurney	Pub. Domain
Set Your Heart on the Higher Gifts	Steven C. Warner	WLP
Spirit of God	Bernadette Farrell	OCP
Taste and See	Bob Hurd	OCP
The Greatest Gift	James V. Marchionda	WLP
The Greatest of These is Love	M.D. Ridge	OCP
The Servant Song	Richard Gillard	BBP
The Summons	John Bell	GIA
This Is a Miracle Moment	John Thornburg	GIA
Today We Celebrate	Jaime Cortez	OCP
Two Lives Become One	Paul Inwood	GIA
Ubi Caritas	Jacques Berthier/Taize	GIA
Ubi Caritas	Bob Hurd	OCP
Ubi Caritas	Laurence Rosania	OCP
Ubi Caritas	Chant, Mode VI	Pub. Domain
Ubi Caritas	Nicholas Palmer	OCP
We Bring God's Holy Love	Rose Weber	WLP
We Will Serve the Lord	David Haas	GIA
We Will Serve the Lord	Rory Cooney	GIA
When Love Is Found/Haar Amor	Brian Wren	HPC
Where Charity and Love Prevail	Paul Benoit/Omer Westendorf	WLP
Where Love is Found	Dan Schutte	OCP
Where There Is Love	David Haas	OCP
Where You Go	Bob Hurd	OCP
Wherever You Go / Adonde Tu Vayas	Gregory Norbet /Weston Priory	Weston Priory
Your Love, O Lord	Hommerding/Edward R	WLP
Where Charity and Love Abound	Pedro Rubalcalv	OCP
Yo Canto Amor	Coralia Busques	OCP

**PSALMS**

<i>Psalm</i>	<i>Title</i>	<i>Composer</i>	<i>Publisher</i>
33	The Earth Is Full of the Goodness of the Lord	Tony Alonso	GIA
33	La Misericordia del Senor – the Earth is Full	Mary Frances Reza	WLP
33	Let Your Mercy Be on Us/Senor...	Marty Haugen	GIA
33	The Earth is Full of Beauty	Jeanne Cotter, David Haas	GIA
33	The Earth Is Full of the Goodness of the Lord	Richard Rice	CCW
33	The Earth is Full of the Goodness of the Lord	Jeff Ostrowski	CCW
34	I Will Bless the Lord	Michael Joncas	GIA
34	Gustan y Veán/Taste and See	Pedro Rubalcava	WLP
34	Gustan y Veán/Taste and See	Al Valverde	WLP
34	Taste and See/Gustan/Gustan y Veán	Marty Haugen	GIA
34	The Goodness of God	Jeanne Cotter, David Haas	GIA
34	I Will Bless the Lord	Jeff Ostrowski	CCW
34	I Will Bless the Lord	Royce Nickel	CCW
34	I Will Bless the Lord	Richard Royce	CCW
34	I Will Bless the Lord	Sam Schmidt	CCW
34	Taste and See	Jeff Ostrowski	CCW
34	Taste and See	Royce Nickel	CCW
34	Taste and See	Brian Michael Page	CCW
34	Taste and See	Richard Rice	CCW
34	Taste and See	Arlene Oost Zinner	CCW
34	Taste and See	Richard Rice	CCW
34	Taste and See	Aristotle Esguerra	CCW
34	Taste and See	Sam Schmitt	CCW
103	The Lord Is Kind and Merciful	Michael Joncas	OCP
103	The Lord is Kind and Merciful/El Senor...	Tony Alonso	GIA
103	El Senor Es Compasivo/The Lord...	Peter Kolar	WLP
103	The Lord Is Kind and Merciful/El Senor....	Marty Haugen	GIA
103	The Lord is Kind and Merciful	Jeanne Cotter, David Haas	GIA
103	The Lord is Kind and Merciful	Richard Rice	CCW
112	God's Command	Jeanne Cotter, David Haas	GIA
112	Blessed the Man Who Greatly Delights....	Jeff Ostrowski	CCW
128	Blest Are Those Who Love You/Dichosos...	Marty Haugen	GIA
128	Happy Are They Who Honor the Lord	Jeanne Cotter, David Haas	GIA
128	Blessed Are Those Who Fear the Lord	Jeff Ostrowski	CCW
128	Blessed Are Those Who Fear the Lord	Royce Nickel	CCW
128	Blessed Are Those Who Fear the Lord	Richard Rice	CCW
128	Blessed Are Those Who Fear the Lord	Sam Schmidt	CCW
128	Blessed Are Those Who Fear the Lord	Arlene Oost-Zinner	CCW
128	Blessed Are Those Who Fear the Lord	Fr. Jeffrey Keyes	CCW
128	Blessed Are Those Who Fear the Lord	Aurelio Porfiri	CCW
128	May the Lord Bless Us	Tony Alonso	GIA

128	Blessed Are Those Who Fear the Lord	Tony Alonso	GIA
145	Our God is Compassion	Jeanne Cotter, David Haas	GIA
145	The Lord Is Compassionate Toward All...	Jeff Ostrowski	CCW
145	The Lord Is Compassionate Toward All..	Richard Rice	CCW
148	Let All Praise the Name of the Lord	Jeanne Cotter, David Haas	GIA
148	Let All Praise the Name of the Lord	Jeff Ostrowski	CCW
148	Let All Praise the Name of the Lord	Richard Rice	CCW
<b>INSTRUMENTALS</b>			
<b><i>Title</i></b>		<b><i>Composer</i></b>	
Agincourt Hymn		John Dunstable	
Air from Suite in D		J.S.Bach	
Air in F (Water Music)		G.F. Handel	
Allegro Maestoso (Water Music)		G.F. Handel	
Canon in D		Pachelbel	
Chaconne in G Minor		L. Couperin	
Crown Imperial March		William Walton	
Finale (Symphony I)		Louis Vierne	
Jesu, Joy of Man's Desiring		J.S. Bach	
Jupiter Theme (The Planets) THAXTED		Gustav Holst	
Largo		G.F. Handel	
Now Thank We All Our God		J.S. Bach	
Nun danket alle Gott		Sigfried Karg-Elert	
Ode to Joy		Ludwig von Beethoven	
Prelude (Te Deum)		Marc-Antoine Charpentier	
Procession Alegre		Gary Cornell	
Psalm XIX – The Heaven's Declare		Benedetto Marcello	
Rigadon		Andre Campre	
Rondeau		Jean Joseph Mouret	
St. Anthony Chorale		Haydn/Brahms	
The Rejoicing (La Rejoissance)		G.F. Handel	
Tocatta (Symphony V)		Charles-Marie Widor	
Trumpet Tune in C		David Johnson	
Trumpet Tune in D		David Johnson	
Trumpet Tune		Henry Purcell	
Trumpet Voluntary (Prince of Denmark)		Jeremiah Clarke	
Trumpet Voluntary		John Stanley	
<b>COLLECTIONS</b>			
<b><i>Title</i></b>		<b><i>Composer/Editor/Arranger</i></b>	<b><i>Publisher</i></b>
A Practical Organ Album: Music for Wedding		Ed. Colin Hand	Kevin Mayhew
Music for the Four Seasons		Antonio Vivaldi	Morningstar
One in Love and Peace: Wedding Music		Arr. Bob Moore, Kelly Mickus	GIA
Wedding Music, Book 1 and 2		Ed. David Johnson	Augsburg

## **ACKNOWLEDGEMENT OF RESTRICTIONS, LIMITATIONS AND RESPONSIBILITIES**

Thank you for choosing to celebrate your Sacrament of Matrimony at St. Paul Catholic Church in River Oaks, Texas. We are honored to assist you at your sacramental celebration. In order to respect both the church and those who are assisting, we have established some mandatory do's and don'ts which must be reviewed, acknowledged and accepted by the parties holding their wedding sacrament at St. Paul Catholic Church. If you or your guests fail to follow the guidelines, your policy deposit will not be returned.

The following items are NOT allowed within the walls of St. Paul Catholic Church:

- Chewing gum
- Tobacco products of any kind (this includes e-cigarettes)
- Alcohol
- Candelabras
- Hats (ladies hats are acceptable)
- Any props that cannot be secured to the floor to prevent them from falling over (this includes but is not limited to: aisle runners, arches, etc.)
- Flower petals, real or artificial, strewn on the ground by the flower girl(s)
- Rice, bird seed, bubbles, balloons, or any material that would litter the area outside or inside requiring cleanup afterward or the potential for someone slipping on it
- Pins or sticky substance on the pews or benches, or any substance that could be used to adhere flowers to the pews or benches that could potentially damage the benches
- Food in the bridal room or grooms room
- Flash Photography, except by the official photographer or videographer appointed/hired by the Bride and Groom

### **FLORAL DISPLAYS, PHOTOGRAPHY/VIDEOGRAPHY, MUSIC**

Bride and Groom agree to follow the **Floral Guidelines** which are outlined in the wedding packet.

Initial \_\_\_\_\_

Bride and Groom agree to follow the **Photography and Videography Guidelines** which are outlined in the wedding packet.

Initial \_\_\_\_\_

Bride and Groom agree to follow the **Music Guidelines** which are outlined in the wedding packet.

Initial \_\_\_\_\_

### **CARE OF BRIDES/GROOMS ROOMS**

The Bride acknowledges that the Bridal room is to be returned to its original condition upon exiting said room. Any damage or theft to items in the room will be the responsibility of the Bride.

The Groom acknowledges that the Grooms Room is to be returned to its original condition upon exiting said room. Any damage or theft of items in the room will be the responsibility of the Groom.

**PUNCTUALITY**

It is the responsibility of the Bride and Groom to stress the importance of punctuality to all members of the wedding party. Tardiness is disrespectful to your family members, your priest and your guests.

**REHEARSAL:** All members of the wedding party participating in the wedding should arrive at the church for rehearsal **30 minutes** prior to start time.

**WEDDING:** All members of wedding party participating in the wedding should arrive at the church **60 minutes** prior to start time if bride/bridal party is planning to prepare wedding attire at the church; **30 minutes** prior to start time if bride/bridal party arriving already attired in wedding garments.

**BE ADVISED:** ALL persons participating in the wedding ceremony are **required** to attend the wedding rehearsal. In the event there are multiple absences from the rehearsal by those participating in the ceremony, the procession and seating of the wedding party may be adjusted. Any changes to the procession and/or seating arrangements due to the aforementioned absences will be at the discretion of the Lead Wedding Minister serving your wedding.

**IMPORTANT MESSAGE:** We ask that you will respect the agreement that you have signed in celebrating the sacrament at St. Paul. The pastor reserves the right to adjust the celebration from with Eucharist to just the ritual of marriage only if the bride and groom do not cooperate as follow:

- a) Coming late to the agreed time of the wedding
- b) Refuse to follow the guidelines of marriage

The policy deposit will also not refundable if the wedding party is not compliant with the wedding outline.

We, the undersigned, acknowledge that the restrictions, limitations and responsibilities have been clearly defined and we accept and acknowledge receipt of the foregoing.

\_\_\_\_\_  
Bride

\_\_\_\_\_  
Date

\_\_\_\_\_  
Groom

\_\_\_\_\_  
Date

## FEES FOR MARRIAGE PREPARATION PROCESS & CHURCH CEREMONY

GROOM: \_\_\_\_\_ BRIDE: \_\_\_\_\_

<b>Marriage Introductory Meeting / Wedding Date Scheduled</b>	<b>Amount</b>	<b>Total</b>	<b>Date Due</b>
Wedding Date Deposit ( <i>refundable only up to 6 months prior to Wedding if cancelled; it applies to the Usage of Church Fee</i> )	\$100		<b>.Day Reserved Celebration</b>
Late Fee of Completion of Documents After 3 Months	\$50		
Policy Deposit	\$200		
<i>These deposits are due when you schedule your wedding date. The Late Fee and Policy Deposits holds and serves as turning late documents, not following the marriage policy, and damage deposit. These checks are deposited. The Policy and Late Deposit will be returned two weeks after the wedding, if: 1) there are no damages, 2) parish policies have been adhered to, 3) documents were turned in on schedule, and 4) all stipends have been paid. Wedding Date Deposit will apply to Usage of Church</i>			
<b>Church Usage</b>	<b>Amount</b>	<b>Total</b>	<b>Date Due</b>
Usage of Church (based on status of membership) <i>Please inquire with the Parish Secretary for your fee &amp; plan. The fee of the Church Usage is due two months before the wedding date to the Office or there will be no celebration</i>			<b>Payment Plan</b>
<b>Marriage Preparation</b>	<b>Amount</b>	<b>Total</b>	<b>Date Due</b>
“Fully Engaged” Workbook & Testing	\$30		<b>Preliminary Day</b>
Liturgy Planning Book “Together for Life”	\$10		
Altar Servers (each)	\$20		
Liturgical Worship Aid	NA		
<i>These Fees are Due on the Day of Preliminary Marriage Preparation</i>			
<b>Marriage Ceremony / Stipends of Ministers</b>	<b>Amount</b>	<b>Total</b>	<b>Date Due</b>
<i>Presider (donation to be made based on the generosity of the couple; may present on the day of wedding)</i>			
Parish Wedding Ceremony & Rehearsal Coordinators	\$75 - \$150		<b>One Month Before Celebration</b>
Organist/Pianist	\$200-\$300		
Guitarist	\$100		
Vocalist	\$100		
Choir (TBD – Consult with Director of Liturgical Music)	\$250		
Additional Instruments/Person (TBD – Consult with DLM)	*		
Spanish Choir (Includes Instruments)	\$250		
<i>These Fees are Due Four Weeks Before the Rehearsal to the Director of Liturgical Music *Consult with the Director of Liturgical Music</i>			

**Acknowledgement of Understanding – Engaged Couple:** We have discussed the fee schedule above by the office and the wedding coordinator and understand the payment schedule. We will be contacted if payments are past due.

**Signature(s):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Administrative Assistant:** \_\_\_\_\_